

From: Heather Fleming [<mailto:Heather.Fleming@westberks.gov.uk>]
Sent: 06 April 2018 14:45
To: Charlotte Edwards
Cc: Licensing
Subject: RE: Sonning Connect ref:CVE/88/362/RPB

Dear Charlotte,

Thank you for getting back to me, I believe that these conditions cover the concerns I had, therefore if these are added I would be happy for the license to be granted without the need for a hearing. I have copied the licensing team in to this email for their reference.

Any issues please let me know.

Kind regards
Heather

Heather Fleming
Trading Standards Enforcement Officer

Public Protection Partnership

A shared service provided by Bracknell Forest Council, West Berkshire Council and Wokingham Borough Council.

01635 503467 | heather.fleming@westberks.gov.uk | www.westberks.gov.uk

From: Charlotte Edwards [<mailto:cedwards@wslaw.co.uk>]
Sent: 06 April 2018 13:05
To: Heather Fleming <Heather.Fleming@westberks.gov.uk>
Cc: Robert Botkai <rbotkai@wslaw.co.uk>
Subject: Sonning Connect ref:CVE/88/362/RPB

This is an EXTERNAL EMAIL. STOP. THINK before you CLICK links or OPEN attachments.

Dear Heather

Thank you for your email below.

I am authorised on behalf of our client to propose the following additional conditions:

1. All staff engaged or to be engaged in the sale of alcohol on the premises shall receive the following training in age restricted sales:

- Induction training which must be completed and documented prior to the sale of alcohol by the staff member.
- Refresher/reinforcement training at intervals of no more than 6 months.

Training records will be available for inspection by a police officer or other authorised officer on request.

2. All cashiers shall be trained to record refusals of sales of alcohol in a refusals log/register. The book/register will contain:

- details of the time and date the refusal was made;
- the identity of the staff member refusing the sale;
- details of the alcohol the person attempted to purchase.

This log/register will be available for inspection by a police officer or other authorised officer on request.

Please can you confirm that the above conditions can be accepted. If so, I will inform the licensing authority of the additional conditions.

If you have any further queries, please do not hesitate to contact me.

Kind regards

Charlotte

Charlotte Edwards
Licensing Assistant

Winckworth
Sherwood

T +44 (0) 207 593 0366
F +44 (0) 207 593 5069
cedwards@wslaw.co.uk

www.wslaw.co.uk

From: Heather Fleming [<mailto:Heather.Fleming@westberks.gov.uk>]
Sent: 06 April 2018 10:11
To: Charlotte Edwards
Cc: licensing@wokingham.gov.uk
Subject: BP Sonning Connect ref:CVE/88/362/RPB

This message originated outside Winckworth Sherwood

Dear Sir/Madam,

I am responding on behalf of the Trading Standards service to the above application. I object to the application in relation to the steps the business intends to take as being insufficient to protect children from harm. However I would be happy for the license to be granted without the need for a hearing if the following conditions are added.

1) All staff employed in the sale of alcohol shall be trained in respect of the law relating to the sale of alcohol. The training shall include: Details of the Challenge 25 Policy operated by the premises, how to ask for ID, what ID to accept, what to do if a customer complains about being refused/asked and how to record any challenges. This training will be documented in writing and made available on request to Thames Valley Police, Trading Standards & Licensing Officers. Staff will be trained at least every 6 months and the content of the training will be reviewed and updated on a regular basis.

2) The premises shall maintain a refusals register. This register should detail the following information: Date, time, member of staff, what was requested, whether ID was produced, if so what ID, or the reason for refusal. A responsible member of staff will review and sign the refusals register at least once a week.

I would be grateful if your client would either accept the suggested conditions or generate alternative conditions that address my concerns.

Kind regards

Heather

Heather Fleming
Trading Standards Enforcement Officer

Public Protection Partnership

A shared service provided by Bracknell Forest Council, West Berkshire Council and Wokingham Borough Council.

01635 503467 | heather.fleming@westberks.gov.uk | www.westberks.gov.uk

This email and any attachments to it may be confidential and are intended solely for the use of the individual to whom it is addressed. Any views or opinions expressed may not necessarily represent those of West Berkshire Council. If you are not the intended recipient of this email, you must neither take any action based upon its contents, nor copy or show it to anyone. Please contact the sender if you believe you have received this e-mail in error. All communication sent to or from West Berkshire Council may be subject to recording and or monitoring in accordance with UK legislation, are subject to the requirements of the Freedom of Information Act 2000 and may therefore be disclosed to a third party on request.


Cyber Crime Alert

Emails can be scammed. Please do not rely on email notification of bank account changes without direct verbal confirmation from a trusted source.

Winckworth Sherwood
Minerva House | 5 Montague Close | London | SE1 9BB | DX 156810 London Bridge 6
T 020 7593 5000 | F 020 7593 5099

This email and any attachments are confidential and may be the subject of legal privilege. Any use, copying or disclosure other than by the intended recipient is unauthorised. If you have received this message in error, please notify the sender immediately via 020 7593 5000 and delete this message from your computer and network.

Winckworth Sherwood is a business name of Winckworth Sherwood LLP, a limited liability partnership registered in England and Wales with the registered number OC334359. Winckworth Sherwood is authorised and regulated in the United Kingdom by the Solicitors Regulation Authority and has offices in London, Oxford and Manchester. A list of the members (who we may refer to as "partners") and their professional qualifications may be inspected at the registered office, Minerva House, 5 Montague Close, London, SE1 9BB. For further information about the firm please visit www.wslaw.co.uk.

 Please consider the environment and do not print this e-mail unless you really need to.

Click [here](#) to report this email as spam.

DISCLAIMER

You should be aware that all e-mails received and sent by this Council are subject to the Freedom of Information Act 2000 and therefore may be disclosed to a third party. (The information contained in this message or any of its attachments may be privileged and confidential and intended for the exclusive use of the addressee). The views expressed may not be official policy but the personal views of the originator.

If you are not the addressee any disclosure, reproduction, distribution, other dissemination or use of this communication is strictly prohibited.

If you received this message in error please return it to the originator and confirm that you have deleted all copies of it.

All messages sent by this organisation are checked for viruses using the latest antivirus products. This does not guarantee a virus has not been transmitted. Please therefore ensure that you take your own precautions for the detection and eradication of viruses.

